

RECORD OF EXECUTIVE DECISION – Part A

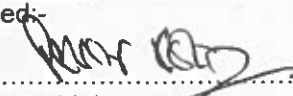
TITLE OF THE DECISION : Surrender of the Lease over Land at Gas House Quay, Stour Road, Harwich, CO12 3HF

Date	Decision Maker	Decision	Reason(s) for Decision	Alternative Options Considered	Conflicts of Interest Declared (and Dispensations granted by the Monitoring Officer)	Consultation with relevant Ward Member(s) Yes/No	Subject to Call-in? Yes/No
6 October 2026	Portfolio Holder for Assets and Community Safety	To agree the principle of accepting and completing a surrender of the lease over Land at Gas House Quay, Stour Road, Harwich, CO12 3HF.	To enable the Council to regain possession of the site, prevent further liabilities from arising under the existing lease, and allow the property to be marketed to secure a new tenant who can make productive use of the land and pay a current market rent.	To retain the current tenant – not proposed, as the tenant has confirmed they have no operational use for the site and wish to surrender the lease..	None	Yes	No

URGENT DECISIONS ONLY (If non-urgent go to “Agreement to Decision” below):-

GENERAL EXCEPTION APPLIES? (Rule 14 Access to Information Procedure Rules)	YES/NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?	YES/NO
SPECIAL URGENCY APPLIES? (Rule 15 Access to Information Procedure Rules)	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	YES/NO
EXEMPTION FROM CALL-IN APPLIES? (Rule 18i Overview and Scrutiny Procedure Rules)	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	YES/NO
URGENT & OUTSIDE BUDGET OR POLICY FRAMEWORK? (Rule 6 Budget and Policy Framework Procedure Rules)	YES/NO	If yes, why is it not practical to convene a quorate meeting of full Council?	
		If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	YES/NO

AGREEMENT TO DECISION:-

Signed:-  Decision Maker	Date:- 06.10.2026	Delegated Power Reference (in Part 3 of the Constitution):- Page 3.31 item 4.2.1.....
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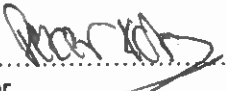
RECORD OF EXECUTIVE DECISION – Part B

TITLE OF THE DECISION : Surrender of the Lease over Land at Gas House Quay, Stour Road, Harwich, CO12 3HF

Date	Decision Maker	Decision	Reason(s) for Decision	Alternative Options Considered	Conflicts of Interest Declared (and Dispensations granted by the Monitoring Officer)	Consultation with relevant Ward Member(s) Yes/No	Subject to Call-in? Yes/No
6 October 2026	Portfolio Holder for Assets and Community Safety	To agree terms for the surrender of the current lease over land at Gas House Quay, Stour Road, Harwich, CO12 3HF, and authorise the Corporate Director for Planning and Community to complete the surrender on the agreed terms and any other terms Legal Services considers necessary to protect the Council's position.	To mitigate the risk of further financial loss, regain possession of the property, and enable the Council to market the site for a new tenant who can make effective use of the land and pay a current market rent.	Retaining the current tenant - not proposed. The tenant has confirmed they have no operational use for the site, are unable to meet ongoing rental obligations, and wish to surrender the lease.	None	Yes	No

URGENT DECISIONS ONLY (If non-urgent go to "Agreement to Decision" below):-

GENERAL EXCEPTION APPLIES? (Rule 14 Access to Information Procedure Rules)	YES/NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?	YES/NO
SPECIAL URGENCY APPLIES? (Rule 15 Access to Information Procedure Rules)	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	YES/NO
EXEMPTION FROM CALL-IN APPLIES? (Rule 18i Overview and Scrutiny Procedure Rules)	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	YES/NO
URGENT & OUTSIDE BUDGET OR POLICY FRAMEWORK? (Rule 6 Budget and Policy Framework Procedure Rules)	YES/NO	If yes, why is it not practical to convene a quorate meeting of full Council?	
		If yes, has the Chairman of the relevant overview and scrutiny committee's consent	YES/NO

		been obtained?	
AGREEMENT TO DECISION:-			
Signed:-  Decision Maker	Date:- 06.10.2026	Delegated Power Reference (in Part 3 of the Constitution):- Page 3.31 item 4.2.1.....	

Original signed copy to be retained by Service.
Electronic copy to be sent to Ian Ford (Committee Services) for publication.